



Mancos School District
Staff Job Description

Prepared/Revised Date: March 26, 2024

Title: Social Worker	FLSA Status: Exempt
Reports To: CTE Director	Pay Range: up to \$44,000
Benefits: PERA Retirement, Dental, Vision, Medical, Life, Leave-9 days	Work Year: 11 months

SUMMARY:

The Culturally Relevant School Health Professional (SHP) is a grant-funded position responsible for providing culturally relevant behavioral health care to students and families. The SHP will collaborate with various stakeholders to establish culturally relevant programming, coordinate care for high-risk students, and ensure the implementation of a Social-Emotional Learning (SEL) curriculum. This is a 2-year grant-funded position, spanning from SY 2024-2025 through SY 2025-2026.

ESSENTIAL DUTIES AND RESPONSIBILITIES: Listed below are the essential tasks performed to achieve the purpose of this job. The frequency of each task is listed as follows: **(D)** daily, **(W)** weekly, **(M)** monthly, **(Q)** quarterly, or **(A)** annually. Also listed is the percentage of time each task requires on an annual basis. The total, including the percentage allocated to "other duties as assigned," equals 100%.

Job Tasks Descriptions	Frequency	% of time
1. Collaborate with the Mancos Health and Wellness Task Force to establish culturally relevant programming through the wellness planning process.	D	20%
2. Collaborate with the School Healthcare team to coordinate care that provides students and families with culturally relevant school-based therapeutic services.	D	20%
3. Coordinate basic needs services for students, staff, and the community through Mancos United.	W	20%
4. Lead community relationship and partnership building with local tribal partners, Fort Lewis College, and behavioral health community partners.	W	15%
5. Oversee the implementation of the GSN Empowering Minds Social-Emotional Learning (SEL) curriculum.	D	15%
6. Collaborate with GSN's SHPG team for technical assistance, grant reporting, professional development, and other grant-specific activities.	W	9%
7. Perform other duties as assigned.	D	1%
	TOTAL =	100%

EDUCATION AND RELATED WORK EXPERIENCE:

- The position requires a valid Colorado Department of Education (CDE) or Department of Regulatory Agencies (DORA) license as a psychologist, nurse, social worker, or counselor.
- Experience collaborating with diverse stakeholders, including tribal partners and behavioral health community organizations.
- Familiarity with coordinating care and providing school-based therapeutic services.
- Proficiency in overseeing the implementation of social-emotional learning (SEL) curricula.
- Ability to collaborate effectively with grant teams and fulfill grant reporting requirements.
- Commitment to ongoing professional development in areas such as health and wellness programming, strategic implementation, trauma-responsive teaching, restorative practices, behavioral management,



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student and staff mental health, SEL, and Screening, Brief Intervention, and Referral to Treatment (SBIRT).

TECHNICAL SKILLS, KNOWLEDGE, AND ABILITIES:

- Communicate effectively in written and oral form using positive interpersonal skills
- Excellent verbal and written communication skills
- Ability to develop and execute programs necessary to implement the Social Emotional Learning curriculum.
- Experience in data collection and data analysis
- Non-violent and physical intervention techniques
- Creativity, enthusiasm, and dedication
- Ability to work with students with diverse needs at various levels
- Ability to work and build positive relationships with school staff, families, and youth
- Ability to communicate and coordinate with a variety of school and community groups
- Maintain confidentiality of student information and records in compliance with confidentiality laws including Family Educational Rights and Privacy Act (FERPA)

LICENSES, REGISTRATIONS, OR CERTIFICATIONS:

- Must have a valid driver's license
- Must pass various pre-employment background screenings; required at entry

MATERIALS AND EQUIPMENT OPERATING KNOWLEDGE:

- Operating knowledge of and experience with typical office equipment
- Microsoft and or Google applications

REPORTING RELATIONSHIP AND DIRECTION/GUIDANCE:

- Reports to: CTE Director
- Direct Reports: Responsible for supervising the behavior and well-being of students in the classroom, getting on and off the bus, at recess, lunch and to and from classes, etc.

BUDGET AND/OR RESOURCE RESPONSIBILITY:

Budget Function	Responsibility			
	Sole	Participate	Recommend	Not Applicable
Develop a Budget				x
Administer a Budget				x
Monitor a Budget				x
Coordinate a Budget		x		
Initiate a Requisition		x		

PHYSICAL REQUIREMENTS AND WORKING CONDITIONS:

PHYSICAL ACTIVITIES	Amount of Time			
	None	Under 1/3	1/3 to 2/3	Over 2/3
Stand			x	



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Walk			x	
Sit				x
Use hands to finger, handle or feel				x

PHYSICAL ACTIVITIES	Amount of Time			
	None	Under 1/3	1/3 to 2/3	Over 2/3
Reach with hands and arms			x	
Climb or balance		x		
Stoop, kneel, crouch, or crawl		x		
Talk				x
Hear				x
Taste			x	
Smell			x	

WEIGHT AND FORCE DEMANDS	Amount of Time			
	None	Under 1/3	1/3 to 2/3	Over 2/3
Up to 10 pounds				x
Up to 25 pounds				x
Up to 50 pounds				x
Up to 100 pounds		x		
More than 100 pounds	x			

MENTAL FUNCTIONS	Amount of Time			
	None	Under 1/3	1/3 to 2/3	Over 2/3
Compare				x
Analyze				x
Communicate				x
Copy				x
Coordinate				x
Instruct				x



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Compute				x
Synthesize				x
Evaluate				x
Use Interpersonal Skills				x
Compile				x
Negotiate				x

WORK ENVIRONMENT	Amount of Time			
	None	Under 1/3	1/3 to 2/3	Over 2/3
Wet or humid conditions (non-weather)	x			
Work near moving mechanical parts	x			
Work in high, precarious places	x			
Fumes or airborne particles	x			
Toxic or caustic chemicals	x			
Outdoor weather conditions		x		
Extreme cold (non-weather)	x			
Extreme heat (non-weather)	x			
Risk of electrical shock	x			
Work with explosives	x			
Risk of radiation	x			
Vibration	x			

VISION DEMANDS	REQUIRED TO PERFORM ESSENTIAL FUNCTIONS OF THE JOB
No special vision requirements	x
Close vision (clear vision at 20 inches or less)	
Distance vision (clear vision at 20 feet or more)	
Color vision (ability to identify and distinguish colors)	
Peripheral vision	
Depth perception	



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Ability to adjust focus	
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NOISE LEVEL	Level of noise typical in the work environment for this job
Very quiet	
Quiet	
Moderate	x
Loud	
Very loud	

OTHER INFORMATION:

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Mancos School District RE-6 does not discriminate on the basis of race, color, sex, religion, national origin, ancestry, creed, age, marital status, sexual orientation, genetic information, disability, or need for special education services in admission or access to, or treatment of employment in its educational programs or activities.

Mancos School District RE-6 is an equal opportunity and affirmative action employer and complies with Title IX and the Americans with Disabilities Act.