

# VOLUNTEER GUIDE

"The best way to find yourself is to lose yourself in the service of others." Gandhi

## **Foreward**



Dear Mancos Volunteers,

As you start volunteering or continue a long tradition of serving the students of Mancos School District, I want to express the gratitude of the Board of Education, administration, and staff. As superintendent, I personally express my heartfelt thanks for your unwavering dedication and exceptional contributions as a volunteer within our community. Your commitment to our youth and your willingness to selflessly invest your time and energy has left an indelible impact on our students, staff, and the entire district.

At the heart of every successful educational institution lies a supportive and nurturing community. Mancos is blessed to have individuals like you who understand the significance of a strong community and the role it plays in shaping our children's future. Your enthusiasm to lend a helping hand, whether it is in the classroom, during extracurricular activities, or at community events, has fostered an environment of collaboration, unity, and growth.

What truly sets our district apart is the shared experience we create together. Through your involvement as volunteers, you have become an integral part of our educational community. Your unique perspectives, diverse backgrounds, and personal stories have enriched the fabric of our district, fostering an inclusive and accepting environment. By participating in the life of our schools, you have not only created lasting memories but have also forged meaningful connections with our students, staff, and fellow volunteers. Your presence has made a difference, and your impact will resonate for years to come.

In conclusion, on behalf of the Mancos School District, I sincerely appreciate your generosity, dedication, and unwavering support. Your commitment to our students and the values of community, excellence, and a shared experience is truly commendable. The impact you have made on the lives of our students is immeasurable, and we are grateful for your tireless efforts. As we move forward, let us continue to work together, hand in hand, to build a brighter future for our students. Your involvement remains invaluable, and your contributions will continue to shape the lives of generations to come.

With warmest regards,

Todd Cordrey
Superintendent
Mancos School District

## Why volunteer?

Find connection and community Reduces depression

Inspire others Have fun!

Good for your mind and body Teaches you valuable skills

### What are the responsibilities of a volunteer?

- Be respectful, be responsible, be ready!
- Have a positive and supportive attitude
- Be professional
- Feel free to ask questions
- Maintain confidentiality
- Dress appropriately for schools
- Follow instructions given by the staff member you are assisting
- Remember that you are there in support of staff and students
- No cell phone use in the classroom or on duty
- Inform Volunteer Coordinator when you are on campus and when you leave

## What should I expect as a volunteer?

- Have fun!
- To be rewarded with helping our students succeed
- Being apart of the Bluejay family
- Your time and effort is appreciated
- Clear communication

### **Volunteer Opportunities**

#### **District Level**

- District Accountability Committee
- PTA
- Boosters Club
- Education Solutions Committees

#### **Preschool & Elementary Level**

- Classrooms grade levels
- Classrooms art, music, library, PE
- Reading groups
- WatchDOGS (for dads/father figures only)
- School based events such as science fairs, field trips, art shows



#### **Secondary Level**

- Classrooms
- Boosters
- Athletic activities
- School fundraisers
- School based events such as science fairs, field trips, art shows, theatre productions

#### What's next?

Interested in being involved in our future? Please complete our volunteer application that is on our website or pick one up from District Office.

Volunteering opportunities differ between each school and the time of the year. Be sure to check in with the District Volunteer Coordinator to learn more.

Depending on the type of volunteering, you may be required to:

- Sign a confidentiality agreement
- Provide your drivers license
- Fingerprint submission run through CBI background check
- Professional responsibilities, FERPA

**Tier One** - working under the responsibility of staff

> drivers license required for use with the Raptor Visitor Management System

**Tier Two** - working with no staff supervision > full background check

## **Volunteer Tips**

- Emergencies check with the classroom teacher or office staff for emergency plan procedures
- Patience every student learns and grows at different rates
- Be Respectful every person needs to be treated with appreciation and grace
- Confidential student performance or behavior should not be discussed with other parents or community members
- Be Friendly a smile goes a long way
- Have fun!



Every person can make a difference, and every person should try." John F. Kennedy

# THANK YOU!

