

Mancos School District Re-6 Notice of Assignment

Date:

To:

Dear ,

This letter is to notify you that you are employed as _____ by the Mancos School District RE-6 (the "District") starting on 08/03/2010. Your compensation for such employment shall be at the rate of per hour and shall be paid in accordance with District policies and procedures. All overtime hours and pay must be pre-approved by your immediate supervisor. You shall receive benefits and vacations in accordance with District policies and procedures.

\$ rate x 8 hours per day x 198-.5 days = \$00,000

Your duties and the times of performance of such duties shall be as directed from time to time by District policies, procedures, and/or appropriate administrative or supervisory officials. After-hours substitute calling shall be paid at a rate of 1.5 time.

This employment is subject to approval or ratification by the Board of Education and may be terminated by either party with or without cause at any time. You are hired as an at-will employee and will serve at the pleasure of the Board of Education. In no event shall your employment continue beyond 06/30/2011 without further action by the Board of Education to approve further employment.

Superintendent/Supervisor Date: _____

Please sign and return no later than 20 days after the date at the top of the page. Your signature acknowledges your receipt of this Notice of Assignment.

Employee Date: _____