

Mancos School District Fundraising Application

Any fundraising being conducted in regards to the Mancos School District must go through the application process. All applications must be submitted two weeks prior to the event.

Completed applications must be submitted to the Athletic Director.

Group Submitting application: _____

Fundraising event: _____

Event Date(s): _____ Event Time Frame: _____

Expected dollar amount to be raised: _____

Person(s) supervising the event: _____

Reason for the fundraiser (be specific) _____

Any expected expenses: Yes No If yes, how much? _____

What facility will you need? _____

Have you completed a facility use request? Yes No

What equipment will you need? _____

Signatures:

Principal (only required for non-athletic events)

Athletic Director (required for all applications)

If money is being collected at the school, it is required that ALL money is to be turned in to the Administration Office immediately. It is not to leave the building or be kept in a classroom. If money is collected off campus the ALL money should be turned in to the Administration Office the next business day.

If earning money for a trip/event, all money needs to be raised before leaving/attending.